

Health and Wellbeing Board Work Plan 2012 – 13

HWBB Cycle	Agenda Item/Outcome for the HWBB	Action Required	Lead
31 October 2012	Agree HWBB work plan	Plan developed from outcomes of self-assessment activity and reflection from Board members – including ‘excellence plan’ for continued annual assessment/review of Board’s progress	Kate Green
	Agree and publish Joint Health and Wellbeing Strategy 2012 -15	Final strategy to be presented to Board following consultation activity and amendments	Kate Green / HWB Steering Group
	‘End of Life’ – Rotherham Hospice	Exploring how the Rotherham Hospice can help the Board achieve its priorities	HWBB / Mike Wilkerson, RH
28 November 2012	Agree Performance Management Framework, including: <ul style="list-style-type: none"> • Agreed measures for Board to monitor • How performance will be reported • Performance reporting schedule 	Develop framework based on national Outcomes Frameworks and Board priorities, and agree a set of 5/6 measures which the Board will monitor at planned meetings. For the Board to also agree the schedule for thematic discussions on each of the priorities – one per meeting.	HWB Steering Group (meeting 14 Nov)
	Clear reporting mechanism for the Board in place (<i>not agenda item</i>)	Undertake mapping exercise; looking at partnership governance structures to provide a clear reporting mechanism which reports by exception and for purpose, stopping duplicate reporting and clarifying the decision making process.	HWB Steering Group
	Unscheduled Care Review	For the Board to consider the NHS review	Ian Atkinson / Dr Ian Turner
	Health and wellbeing in BME communities	For the Board to explore needs of BME communities in Rotherham; what services are available and delivery issues	HWBB / Nizz Sabir, Rotherham Council of Mosques

16 January 2013	Rotherham CCG Annual Commissioning Plan	For the Board to be presented with the plan and discuss opportunities and alignment with the HWB Strategy	Chris Edwards
	HealthWatch	Update report on the HealthWatch tendering process	Chrissy Wright / Claire Burton
	Performance Management Framework	To provide a position statement and data on the 6 priority measures, plus joint indicators (from Outcomes Frameworks)	HWB Steering Group / Nagpal Hoysal to present
	Priority Measure 1: Alcohol	To present data and information on Alcohol issues and services	Anne Charlesworth
27 February	Joint Action Plan for Carers	For information	Shona McFarlane/Kate Green
	HWBB Communications Plan	To go to HWB Steering Group for discussion	Tracy Holmes
	Performance Management Framework	To provide the board with the final suite of measures for monitoring performance and position statements for the 6 priorities, plus national outcomes frameworks	John Radford
	Workstream progress report: Prevention & Early Intervention	To provide information on the workstream plan; current actions and progress being made	John Radford
	Priority Measure 2: Obesity	To present data and information on obesity	Joanna Saunders
10 April 2013	Police and Crime Commissioner	Newly appointed Commissioner to attend Board; providing an update and exploring opportunities for health and wellbeing priorities	PCC

	Joint commissioning framework	Develop a joint commissioning framework – to be presented to the Board for discussion/agreement	Chrissy Wright
	Public Health Commissioning Plan (noting PH now fully integrated into local authority)	For the board to be presented with the commissioning plan, to ensure alignment with the HWB strategy and other plans	John Radford
	Frances Review of Mid-Staffs Foundation Trust	For partners (commissioners and providers of healthcare services) to share assurances for how organisations are implementing the recommendations from the Frances review	All relevant partners
	Local HealthWatch in place	Welcome Healthwatch to the Board	Healthwatch representative/ Chrissy Wright
	Scrutiny Review of Continuing Healthcare	For the Board to receive the Cabinet response to the recommendations and agree an action plan for implementation	TBA
	Workstream progress report: Expectations and Aspirations	Progress update - including: what is working / any blockers / tensions	Sue Wilson
	Priority Measure 3: Dementia	To present data and information on dementia, including local dementia strategy and issues	Kate Tufnell
22 May 2013 (date tba)	Workstream progress report: Dependence to Independence	Progress update - including: what is working / any blockers / tensions	Shona McFarlane
	Priority Measure 4: Smoking	To present data and information on smoking prevalence, related risk factors and smoking cessation services	Alison Iliff
3 July 2013 (date tba)	Workstream progress report: Healthy Lifestyles	Progress update - including: what is working / any blockers / tensions	Joanna Saunders
	Priority Measure 5: Fuel Poverty	To present data and information on fuel poverty and associated factors and health impacts	Paul Benson / Jo Abbott

September 2013 (tba)	Workstream progress report: Long-term Conditions	Progress update - including: what is working / any blockers / tensions	Dominic Blaydon
	Workstream progress report: Poverty	Progress update - including: what is working / any blockers / tensions	Dave Richmond
	Priority Measure 6: NEETs	To present data and information on NEETs and related issues	Collette Bailey
October 2013 (evaluation workshop session tba)	HWBB Annual Report	Compile the Board's annual report –including a position statement for all strategic priorities / priority measures - to feed into commissioning/planning and budget setting cycle and inform the Board's agenda going forward	HWB Steering Group - to begin work September – presented to Board Oct to feed into self-assessment & planning
	HWBB Self-Assessment	For the Board to reflect on progress to date; explore any issues, tensions between the agencies and consider the position within each of the workstreams	HWBB
	Financial planning 2014/15	Financial information to be shared by all agencies; for the Board to explore issues and opportunities to inform commissioning and budget setting process	HWBB
	Commissioning Planning	All agencies	HWBB

2013 Self Assessment Tool

Strategy, Purpose and Vision	
1.	The strategy has influenced the strategic direction of the local authority and partner organisations
2.	Individual commissioning plans of the CCG and local authority align with JSNA/JHWS
3.	Partner organisations can describe how the HWBB will make a difference and a shared and effective communications plan exists
Leadership, Values and Relationships	
4.	Local health and social care resources are understood
5.	Relationships between CCG and local authority are positive and there is ongoing dialogue about commissioning and contracting decisions
6.	Relationships enable members to influence beyond their own organisations
7.	The board empowers the local HealthWatch member to act as an independent effective voice for users and the public
8.	The board can demonstrate that it promotes equality in all its actions, including consultation, priority setting and service improvement and undertakes equality assessment on its plans
Governance	
9.	The board has regular updates on the priorities of the wider local authority, NHS Commissioning Board and key local partners
10.	The relationship between the HWBB and the local authority scrutiny function is clear
11.	An agreement regarding pooling of resources is in place and a risk sharing agreement exists between the local authority and CCG
Measures and Accountabilities	
12.	HWBB informed by real-time intelligence, demonstrating improved outcomes, quality and efficiency across health and social care
13.	Priorities balance improvements in service provision with improvements in population health and wellbeing
14.	The HWBB reviews itself regularly against benchmarks and adapts plans as necessary
15.	HWBB Annual Report demonstrates achievement of outcomes